

Caldwell County Emergency Services District #3

Board Meeting MINUTES December 9, 2021 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:31 pm (Recording Available)
 - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno, Josie Martinez, David Murdoch Also in Attendance: Laurel Schuelke, Firefighter Matt Tanksley
 - (b) Quorum present
2. Review and approve Minutes from the November 11, 2021 meetings - Motion made by Josie Martinez to accept minutes as written – Mark Jungers 2nd – PASSED 5-0
3. **Reports**
 - (a) Building Report – Bill Hamilton reported that the loan package has been compiled and submitted to the USDA for final approval.
 - (b) Call Report from MVFD – The report was not available
 - (c) Financial Report presented by David Murdoch
 - (d) Audit - Robert Moreno is working to find an auditor that will be the right fit for this ESDs size.
 - (e) E-61 repairs reimbursement – The \$9,000 grant check has been received in the mail by MVFD and the funds will be passed along to the ESD after it is deposited.
4. **Discussion / Action Items**
 - (a) Review and approve expenses - David Murdoch motioned to approve payment of operating expenses – Mark Jungers 2nd – PASSED 5-0 Laurel Schuelke was directed to add her recurring monthly payment to the direct deposit schedule.
 - (b) Interest bearing account - Robert Moreno is gathering the board member's information on the application with First Lockhart National Bank and will take the application and minutes of the last meeting along with a check for the opening deposit into the bank to open the account.
 - (c) Review and approve expenses to include in USDA loan – Commissioners discussed the possibility of paying out-of-pocket for attorney fees and furniture instead of financing those costs in the 40-year loan.
 - (d) ESD Commissioner nominations - Mark Jungers, Robert Moreno and David Murdoch's terms of office are up for expiration or renewal at the end of the month. All 3 have agreed to have their names submitted to the Commissioners Court for approval of another 2-year term.
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 1-13-2022** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – David Murdoch 2nd – PASSED 5-0 at 7:28