

Caldwell County Emergency Services District #3

Board Meeting MINUTES

November 12, 2020 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:

111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order – Over ZOOM video conference at 6:33 pm
 - (a) Roll call: Commissioners Present - Ross Purcell, David Murdoch, Bill Hamilton, Mark Jungers; Absent: Mark Villalobos
 - (b) Quorum present
2. Review and approve Minutes from the Oct 8 & 29 and Nov 3 & 9, 2020 meetings– Motion made by Bill Hamilton to accept all 4 sets of minutes as written – Mark Jungers 2nd – PASSED 4-0
3. **Reports**
 - (a) Call Report from MVFD – 21 calls were made in October
 - (b) Financial Report presented by David Murdoch
 - (c) New Brush Truck Collision Repair Report – The truck has been repaired and returned and is working satisfactorily.
 - (d) Building Financing Report – The next step to advance the loan application is to pick an architect. A second round of interviews will be scheduled during the month of November.
4. **Discussion / Action items**
 - (a) QuickBooks subscription – Bill Hamilton motioned to approve a monthly subscription to QuickBooks Online, 2nd by Ross Purcell – PASSED 4-0
 - (b) Review and approve expenses - Bill Hamilton motioned to approve operating expenses - David Murdoch 2nd - PASSED 4-0
 - (c) Resolution to approve the 2020 tax roll - Bill Hamilton motioned to approve the Resolution to approve the 2020 tax roll, 2nd by Ross Purcell – PASSED 4-0
 - (d) Commissioner appointment letter to the County Judge - Bill Hamilton motioned to approve the letter of re-appointment of Commissioner Ross Purcell and Bill Hamilton to the Board, 2nd by David Murdoch - PASSED 4-0
 - (e) MVFD special provision for Hwy 80 emergency coverage – Chief Germer proposed to seek joint responsibility for collisions that might occur at the new Highway intersection (at Hwy 80 and the new Loop) with Maxwell Fire Department since Martindale Fire and Rescue is closer and could potentially save lives with a faster response time. Ross Purcell motioned to allow Chief Germer to pursue the joint coverage, 2nd by Mark Jungers – PASSED 4-0
 - (f) Architect Interviews Impressions – There were 8 submissions by architects, there were 3 interviews conducted with GKZ Inc, Martinez Architects and PGAL. After discussing impressions from these interviews it was agreed to conduct a second round of interviews with GKZ Inc and Martinez Architects, as well as to follow up with references for both.
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 12-10-2020** – 6:30pm
7. Adjournment – 8:01 pm – Bill Hamilton motioned to Adjourn, David Murdoch 2nd, PASSED 4-0