

Caldwell County Emergency Services District #3

Board Meeting MINUTES

March 12, 2026

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:35 pm
 - (a) Commissioners Present: Bill Hamilton, Robert Moreno, Mark Jungers, Josie Martinez, David Murdoch
Also in Attendance: Chief Germer, Laurel Schuelke, Joe Mahlie, Bill Glaze, Brailey Bezio, Larry Turner
 - (b) Quorum present
2. **Review and approve Minutes from the February 3 and 12, 2026 Board meetings** – Mark Jungers motioned to approve the minutes as written – David Murdoch 2nd – Passed 3-0 (Robert Moreno arrived shortly after vote and Josie Martinez abstained due to being absent at the meeting on the 12th)
3. **Reports**
 - (a) Call Report from MVFD – There were 26 calls in February with 2 missed calls
 - (b) Financial Report – Presented by Josie Martinez
 - (c) Employee Handbook – No discussion
 - (d) B-62 Replacement Project – Chief Germer reported that the chassis axle dimension on the new B62 is different than anticipated and the original box won't fit on it. He has found a box with the correct dimensions for \$500, but it is rusted and will need repairs. A repair option is available and being fabricated. All Makes Collision can do the paint job for \$6,500, plus some repairs.
 - (e) ESD Annual Audit Update - Robert Moreno reported that he and Laurel Schuelke are to meet with Margaret Nixon to answer her questions.
 - (f) Building update – Bill Hamilton reported that Frank Gomillion has learned that the engineer who originally was consulted has now retired. Gilbert Leyendecker is available to prepare the new report being requested by the USDA. The ESD attorney Ken Campbell is trying to get the documents together to submit to the USDA, but is having trouble getting ahold of them to answer questions that he has. Bill Hamilton motioned to approve payment of \$1,600 to Gilbert Leyendecker to approve the altered documents needed to be submitted to the USDA – Robert Moreno 2nd – Passed 5-0
4. **Discussion / Action items:**
 - (a) Brush Truck grant plan – Chief Germer reported that the 18-month timer has started on the Large Brush Truck build. The chassis cost of \$89,434 plus balance will be due in November. MVFD plans to get financing at the bank for the \$308,096 in expenses that will be paid back with the grant funds awarded, anticipating the ESD to contribute the difference of the \$58,250 match and any overage in cost.
 - (b) Grant planning list – Chief Germer reported that the paperwork for the wildland hoses grant has been approved by the Texas Forestry Service (TFS) and we are now awaiting a \$25,000 check for that grant.
A grant from LCRA for extrication tools for the new brush truck has been submitted and is pending.
The Firehouse Subs grant for 5 AED machines opens on April 7 for applications.
The Gary Sinise Foundation grant for 4 sets of gear is open; Chief Germer requested assistance in preparing the application.
The VFIS grant for a gear extractor was denied.
The TFS grant for \$25,000 in bunker gear was awarded and we are awaiting funds.
The TFS Training Aid grant for a forcible entry door prop in the amount of \$10,000 has been awarded and we are awaiting funds.
The TFS Training tuition reimbursement grant in the amount of \$3,200 has been awarded for Philip Settepani to attend Fire Academy, which he is in process of completing; we are awaiting those funds as well.
Laurel Schuelke reported that TFS awarded MVFD a grant for full reimbursement of the Workers Comp insurance policy in the amount of \$2,339.
 - (c) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA bill in the amount of \$3,826.83 by auto draft; \$667.58 and \$657.71 to Blue Layer for monthly IT services; \$1,797 to CCAD for 2nd Qtr appraisal and collection fees; \$109.39 to Drew Schulle for reimbursement of a purchase at Lowes; \$400 to LCRA for radio service; \$501.44 and \$408.08 to MES for safety equipment; \$536 to VFIS to add the new B62 to the vehicle insurance policy – Mark Jungers 2nd – Passed 5-0
5. Announcements: None
6. Set next meeting time and date – **Thursday 4-9-2026** – 6:30pm
7. Meeting adjourned at 8:33 pm