

# Caldwell County Emergency Services District #3

## Board Meeting MINUTES

January 12, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:30 pm
  - (a) Roll call: Commissioners Present - Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch, Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer
  - (b) Quorum present
2. Review and approve Minutes from the December 8, 2022 meeting - Motion made by Mark Jungers to accept minutes as written – Josie Martinez 2<sup>nd</sup> – PASSED 5-0
3. **Reports**
  - (a) Call Report from MVFD – 22 Calls in December, 21 made, 1 missed
  - (b) Financial Report presented by Josie Martinez
  - (c) 2022 Audit update – Robert Moreno reported that the auditor plans to begin work in February.
  - (d) Administrative position – There are no qualified candidates as of this time.
  - (e) Building update - Bill Hamilton reported that Hobson Builders will start work on the sewer line after having the hydraulic system repaired on their digging machine.  
  
Posey Properties has appraised the land for \$290,000, up from the \$245,000 appraisal prepared at the time of purchase. The appraisal has been submitted to the USDA.  
  
The design document has been received from Frank Gomillion to review. Jack Mudd has been able to review the exterior drawings for his approval.
4. **Discussion / Action items**
  - (a) Fire/Rescue – requests for approval – Bill Hamilton motioned to approve the Delta quote for \$9,830.85 and the MES quotes for \$4,245.16 and \$860.70 for an approximate total of \$15,018 to outfit 3 new firefighters with bunker and wildland gear out of the Project Funds - Mark Jungers 2<sup>nd</sup> - PASSED 5-0
  - (b) Review and approve expenses - Josie Martinez motioned to approve regular operating expenses, as well as \$900 to Posey Properties, \$22,750 to Frank Gomillion for the schematic design phase, \$29,971 to be transferred to the MVFD funding account for the 2<sup>nd</sup> Quarter installment, and \$1,105.74 to MVFD to reimburse for debit card usage - Mark Jungers 2<sup>nd</sup> - PASSED 5-0
  - (c) IT Support - Bill Hamilton has discussed IT needs with a representative at Best Buy and they are preparing a quote for their services.
  - (d) First Lockhart National Bank – account changes – Bill Hamilton motioned to add Josie Martinez as an authorized signer on the account and to give Laurel Schuelke administrative access to the online account - Mark Jungers 2<sup>nd</sup> - PASSED 5-0
  - (e) ESD shirts – there was not action taken this month.
  - (f) SAFE-D Annual Conference 2/2 – 2/4-2023 – there was a reminder of the dates of the conference for all board members and Chief Germer to attend.
5. No Announcements
6. Set next meeting time and date – **Thursday 2-9-2023** – 6:30pm
7. Adjournment - Mark Jungers motioned to adjourn at 8:06 – Josie Martinez 2<sup>nd</sup> – PASSED 5-0