

Caldwell County Emergency Services District #3

Board Meeting MINUTES

April 13, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:35 pm
 - (a) Roll call: Commissioners Present - Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch, Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer, Matt Tanksley
 - (b) Quorum present
2. Review and approve Minutes from the March 9 + 13, 2023 meetings - Motion made by David Murdoch to accept minutes as written – Mark Jungers 2nd – PASSED 5-0
3. **Reports**
 - (a) Call Report from MVFD – 22 Calls in March, 18 made, 2 missed
 - (b) Financial Report presented by Josie Martinez
 - (c) 2022 Audit update – Robert Moreno reported that the audit report is under review currently.
 - (d) 2022 MVFD Tax Return Status - Laurel Schuelke reported that Denise Bartlett has sent a review copy of the return that she is working on.
 - (e) Building update - Bill Hamilton reported that Jack Mudd wants a large gable added to the front of the building over the bays and a smaller one added on the front porch roof, and that he is wanting more stone on the front of the building. If we agree to these 3 things he will sign off at his attorney's office on the design.

The USDA is asking for a draft deed, and a construction appraisal.
4. **Discussion / Action items**
 - (a) Fire/Rescue – requests for approval – Approximately \$13,467 in repairs are needed on the Engine. A quote for the work was presented from Siddens Martin by Chief Germer.

Squad 61 is in need of new tires as the current tires have been deemed unsafe. A quote from Discount Tires was presented. Bill Hamilton motioned to approve the repairs for approximately \$13,467 and the tires for \$1,127 - David Murdoch 2nd - PASSED 5-0
 - (b) Review and approve expenses - Bill Hamilton motioned to approve \$110 to Richard Contreras for lawn mowing, \$1,479.87 to MSA Safety for repairs to the thermal imaging camera, \$29,971 for the 3rd Quarterly transfer to the Funding Account and \$489.04 to MVFD to reimburse for debit card usage - Mark Jungers 2nd - PASSED 5-0
 - (c) Next Planning meeting date – will be 4-26-23 at 6:30 to discuss: 1) Vehicle plans 2) IT Support
 - (d) Runoff water drainage line – We have an engineering drawing for the drainage to the retention pond. Now we will get bids for that work.
5. No Announcements
6. Set next meeting time and date – **Thursday 5-11-2023** – 6:30pm
7. Adjournment - Mark Jungers motioned to adjourn at 8:03 – Josie Martinez 2nd – PASSED 5-0