

# Caldwell County Emergency Services District #3

## Board Meeting MINUTES

March 17, 2022 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:35 pm
  - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch, Josie Martinez Also in Attendance: Laurel Schuelke, Bill Glaze, Chief Chris Germer
  - (b) Quorum present
2. Review and approve Minutes from the February 16, 2022 meeting - Motion made by David Murdoch to accept minutes as written – Mark Jungers 2<sup>nd</sup> – PASSED 5-0
3. **Reports**
  - (a) USDA Loan application – Bill Hamilton reported that the application is still under review by the USDA.
  - (b) Call Report from MVFD – There were 43 calls in January; 7 missed
  - (c) Financial Report presented by David Murdoch
  - (d) CCAD – Eagleview – Robert Moreno attended the presentation of the “fly-over mapping software” that the Appraisal District is making available for free to the ESD and MVFD. Chief Germer reported that he already attended a demonstration of the software.
  - (e) Audit – Robert Moreno reported on the audit results and will forward the letters and reports generated to the Board members for their review prior to discussion next meeting.
  - (f) MVFD Tax Returns Status – In compliance with recent audit recommendations the ESD inquired into the status of the 2020 and 2021 tax return filings of MVFD. Bill Glaze reported that those returns have not yet been prepared.
  - (g) ESD3 District Boundaries – Bill Hamilton reported that 911 Dispatch needs to clarify which district 911 calls are located in. There is one area of high growth that is extremely close to our district area and our new fire station location that is technically in another ESD’s boundary, resulting in delayed response time.
  - (h) E-61 repairs reimbursement – Reimbursement has been received; the loan is now paid in full.
4. **Discussion / Action Items**
  - (a) Review and approve expenses - David Murdoch motioned to approve payment of operating expenses – Mark Jungers 2<sup>nd</sup> – PASSED 5-0.
  - (b) ESO – Software Upgrade – ESO has purchased Firehouse software, their new and updated software will cost \$5,800/yr. Chief Germer said he would like to be able to make the switch to the new software before River Season begins.
  - (c) Building site detention pond – Jack Mudd has already had all the engineering work done on the detention pond upgrade required by the USDA and plans to have the work done. The ESD would reimburse Jack for the work since he owns the property it is located on.
  - (d) MVFD request for project budget funds – There were \$730 in extra repairs required on Engine 61. MVFD is requesting that those additional funds be made available from the Project Fund in the budget. David Murdoch motioned that up to \$730 in additional funds be paid for engine repairs, for a total of \$9,400 from the Project Fund budget - Mark Jungers 2<sup>nd</sup> – PASSED 5-0
5. Announcements: There will be a meeting of the Scenic Corridor Committee March 22 at 6:30 where the ESD request for a Certificate of Appropriateness for the new fire station will be considered. MVFD will have a BBQ Fundraiser on April 3 at the Old Martindale School House.
6. Set next meeting time and date – **Thursday 4-14-2022** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – Josie Martinez 2<sup>nd</sup> – PASSED 5-0 at 8:32