

Caldwell County Emergency Services District #3

Board Meeting MINUTES

January 16, 2025

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:30 pm
 - (a) Commissioners Present: Bill Hamilton, Mark Jungers, David Murdoch, Robert Moreno, Josie Martinez Also in Attendance: Chief Germer, Laurel Schuelke, Joe Mahlie
 - (b) Quorum present
2. Review and approve Minutes from the December 11, 2024 Board meeting - Bill Hamilton motioned to approve the minutes with the correction on 3.(b) from "Hobson" to "AMC*TXI" - Mark Jungers 2nd – Passed 5-0
3. **Reports**
 - (a) Call Report from MVFD – There were 27 calls received with 2 missed calls in December
 - (b) Financial Report – Presented by Josie Martinez
 - (c) B63 upgrade– Chief Germer reported that the skid unit is finished, the next step is to take B63 down to the shop to swap out the old unit for the new one.
 - (d) Building update – Bill Hamilton presented the latest project cost spreadsheet on just the building that was completed with the help of the USDA representatives, including changes made by Frank Gomillion to reduce the total project cost. Rose and Connie with the USDA felt confident that this version will be fine. Next, they will submit our forms and drawings to their architect for a review.
4. **Discussion / Action items:**
 - (a) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA card in the amount of \$375.24 by auto draft; \$328.00 + \$386.25 + \$60.00 to GT Distributors for uniforms and patches; \$2,580 to Luling Tire for tires on E61; \$166 to the Post Office the annual box renewal; and \$921.75 to River City for t-shirts – Mark Jungers 2nd – Passed 5-0.

Chief Germer requested Board approval for the attendance fee (\$900), plus 2 nights hotel (\$750), and 8 meals (\$400) for Matt Tanksley and Drew Schulle to attend Wildland Fire Training. The tuition will be reimbursed by a TFS grant. Bill Hamilton motioned to approve – Mark Jungers 2nd – Passed 5-0.

Structural Gear is needed for the new hires, an MES quote for \$19,563.55 for 4 sets was presented. David Murdoch motioned to approve the purchase, budgeting ½ from Fire/Rescue Supplies and ½ from Project Funding – Mark Jungers 2nd – Passed 5-0.

There is a \$2,000 match required for the skid unit that MVFD is paying for. David Murdoch motioned to approve the match from Project Funding – Mark Jungers 2nd – Passed 5-0.

The Texas Forestry Service grant for new hoses will be \$20,000 with a \$2,000 match. David Murdoch motioned to approve the expense budgeting the match from Project Funding – Mark Jungers 2nd – Passed 5-0.
 - (b) Employee Handbook – action plan – Bill Hamilton reminded the Board that this topic needs additional attention.
5. Announcements: None
6. Set next meeting time and date – **Thursday 2-13-2025** – 6:30pm
7. Mark Jungers motioned to adjourn at 8:23 pm