

Caldwell County Emergency Services District #3

Board Meeting MINUTES

September 8, 2025

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:32 pm
 - (a) Commissioners Present: Bill Hamilton, Robert Moreno, Mark Jungers
Absent: Josie Martinez, David Murdoch Also in Attendance: Chief Germer, Laurel Schuelke
 - (b) Quorum present
2. **Review and approve Minutes** from the August 7, 20 & 28, 2025 Board meetings – Mark Jungers motioned to approve the minutes with the addition of the name of the newspaper the ad was placed in – Bill Hamilton 2nd – Passed 3-0
3. **Reports**
 - (a) Call Report from MVFD – There were 28 calls in August
 - (b) Financial Report – Presented by Mark Jungers
 - (c) Employee Handbook – There was no discussion this month.
 - (d) Removal of gravel – The gravel removal by Troy Snead is still in progress.
 - (e) Building update – Bill Hamilton reported that Rose at the USDA requested the addition in the bid package of a penalty to be charged to the contractor in the event that the project runs past the promised completion date.
4. **Discussion / Action items:**
 - (a) Chief's items for discussion – None at this time.
 - (b) Adopt Tax Rate - Bill Hamilton motioned adopt the previously proposed tax rate of \$0.10/ \$100 valuation for Tax Year 2025 - Mark Jungers 2nd – Passed 3-0
 - (c) Budget finalization – Worksheet version 4.0 was reviewed and discussed. Final adjustments were made and worksheet version 5.0 was finalized. Amendments to the FY 2024-2025 budget were also finalized. Bill Hamilton motioned to accept the amended FY 2024-2025 budget with Income of \$404,434 and Expenses of \$334,869 and to accept budget worksheet 5.0 for FY 2025-2026 with Income of \$437,233 and Expenses of \$188,724 - Mark Jungers 2nd – Passed 3-0
 - (d) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA card in the amount of \$4,892.10 by auto draft; \$1,847.63 to Caldwell County Appraisal District for 4th quarter appraisal and collection fees and \$4,734.41 to NAFECO for wildland hoses – Mark Jungers 2nd – Passed 3-0
5. Announcements: None
6. Set next meeting time and date – **Thursday 10-9-2025** – 6:30pm
7. Meeting adjourned at 8:17 pm by unanimous consent