

# Caldwell County Emergency Services District #3

Board Meeting MINUTES December 14, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:32 pm
  - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, David Murdoch, Josie Martinez  
Absent: Robert Moreno Also in Attendance: Laurel Schuelke
  - (b) Quorum present
2. Review and approve Minutes from the November 9 + 28, 2023 meetings - Mark Jungers motioned to approve minutes with the change of three typos - Josie Martinez 2<sup>nd</sup> – Passed 4-0
3. **Reports**
  - (a) Call Report from MVFD – There were 18 calls received and responded to in November
  - (b) Financial Report – Presented by Josie Martinez
  - (c) Building update - Bill Hamilton reported that the driveway has been completed. Bluebonnet Electric has set the 3 poles and is ready to install a meter when the ESD is ready. Jack Mudd is questioning the drainage design. One resident inspector has sent in a resume to the USDA and has passed their approval process.
4. **Discussion / Action items:**
  - (a) Fire/Rescue – requests for approval – none at this time
  - (b) Review and approve expenses - Bill Hamilton motioned to approve payment of the VISA card in the amount of \$829.17 by auto draft, \$40 to Joe Mahlie to reimburse for fuel, \$81.40 for the water bill, \$70 to the Department of State Licenses for Emergency First Responders on a Medical Call License, \$1,826.09 to the appraisal district for the 1<sup>st</sup> Qtr payment and \$2,100 to attorney Ken Campbell for corrections needed on the original formation letter of a typo from ESD 4 to ESD 3 - Mark Jungers 2<sup>nd</sup> – Passed 4-0
  - (c) Commissioner Nominations – Mark Jungers, David Murdoch and Robert Moreno’s names will be submitted to the CC Commissioners Court for approval.
  - (c) Human Resource structure – the closed session discussion was postponed
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 1-11-2024** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – David Murdoch 2<sup>nd</sup> – PASSED 4-0 at 7:59