

Caldwell County Emergency Services District #3

Board Meeting MINUTES

October 7, 2021 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:53 pm (Recording Available)
 - (a) Roll Call: Commissioners Present – Bill Hamilton, David Murdoch, Mark Jungers, Robert Moreno, Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the September 9, 2021 meetings - Motion made by Mark Jungers to accept minutes as written – Josie Martinez 2nd – PASSED 5-0
3. **Reports**
 - (a) Building Report – Bill Hamilton reported that the USDA needs one more document from Frank Gomillion to get the application submitted for approval. (Estimated Costs)
There was a workshop on 9-16-21 for the Design Team with Frank Gomillion who presented a 4th floor plan version that included a 3D image based on this Design #4. In attendance were: Bill Hamilton, David Murdoch, Mark Jungers, Robert Moreno, Josie Martinez, Chief Chris Germer, Laurel Schuelke
 - (b) Call Report from MVFD – There were 31 calls in August, 26 District/ 5 River/ 1 Missed; there were 34 calls in September, 28 District/ 6 River/ 2 Missed
 - (c) Financial Report presented by David Murdoch
 - (d) Interim funding of E-61 repairs – The signed agreement has been executed and payment was forwarded to MVFD.
4. **Discussion / Action Items**
 - (a) Review and approve expenses - David Murdoch motioned to approve payment of operating expenses, including \$1221 to Attorney Ken Campbell and the 1st quarter Service Contract payment to MVFD (\$23,166.80 to the FD funding account, then to write a check for \$5,221.75 directly to MVFD to pay their direct bills) – Mark Jungers 2nd – PASSED 5-0
 - (b) Opening of transaction and interest accounts - Robert Moreno reported on visits to Frost Bank and First Lockhart National Bank, he is suggesting to move excess funds into a money market account where there is the opportunity to make 6 transactions per month, should the funds be needed. The funds should be in another bank, other than Frost Bank so that all ESD funds are insured by the FDIC. Robert Moreno motioned that Robert Moreno by authorized to open an interest-bearing account at First Lockhart National Bank – Josie Martinez 2nd – PASSED 5-0
 - (c) Signing of Service Agreement for FY 2021-22 – The contract has not been signed yet. Funds will not be dispersed until the contract is signed.
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 11-11-2021** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – David Murdoch 2nd at 7:55