

Caldwell County Emergency Services District #3

Board Meeting MINUTES February 11, 2021 6:00PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order – Over ZOOM video conference at 6:39 pm (Recording Available)
 - (a) Roll call: Commissioners Present - Bill Hamilton, David Murdoch, Mark Jungers, Josie Martinez; Absent: Mark Villalobos
 - (b) Quorum present
 - (c) Introduction made of Robert Moreno a prospective new Board Member
2. Review and approve Minutes from the January 14, 2020 meeting - Motion made by Mark Jungers to accept minutes as written – David Murdoch 2nd – PASSED 4-0
3. **Reports**
 - (a) Call Report from MVFD – 37 calls were made in January; 0 missed
 - (b) Financial Report presented by David Murdoch
 - (c) Building Report – Bill Hamilton discussed forming a design team to work with architect Frank Gomillion of GKZ. The team members identified will be the ESD Board Commissioners, Laurel Schuelke, the MVFD Board Members, Chief Germer, and firefighters Drew Schulle, Cole Jackson and Joe Mahlie
4. **Discussion / Action Items**
 - (a) Review and approve expenses - David Murdoch motioned to approve payment of operating expenses - Mark Jungers 2nd - PASSED 4-0
 - (b) Architect contract – Frank Gomillion fielded questions from the Commissioners. Bill Hamilton motioned to move forward on having Frank put together an agreement between GKZ and the ESD and to approve payment of Frank's fee of \$16,000 to start Phase I - Mark Jungers 2nd - PASSED 4-0
 - (c) AFG Grant Match Funding – MVFD is in the process of applying for a \$240,000 grant from AFG for the purchase of a new truck. They have asked if the ESD would be willing to pay the matching funds of \$12,000 necessary to buy the truck if the grant is awarded. Their plan is to replace B-62 with the new truck which would then be donated to a smaller department in need of the vehicle. Mark Jungers motioned to approve paying the \$12,000 matching grant funds in the event the AFG grant is awarded to MVFD – David Murdoch 2nd – PASSED 4-0
 - (d) Replacement Commissioners – Bill Hamilton reported that the ESD book of rules from the County states that if a Commissioner misses over ½ of the meetings in a year that the Commissioner can be removed from office by a vote of the remaining Commissioners. He reported that looking back at attendance records Mark Villalobos has missed 8 out of the last 12 meetings of the ESD and therefore motioned to remove Mark Villalobos from the Board of Commissioners - David Murdoch 2nd – PASSED 4-0 unanimously.

Commissioners discussed inviting Robert Moreno to join the Board; Robert is interested in the position, but will have to receive approval from his employer first before he would be allowed to join, per the rules of his CPA firm. Bill Hamilton motioned to offer Robert a position on the Board pending his employer's approval - Mark Jungers 2nd - PASSED 4-0
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 3-11-2021** – 6:30pm
7. Adjournment – 7:40 pm