

Caldwell County Emergency Services District #3

Board Meeting MINUTES
September 8, 2022 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:36 pm
 - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch
Absent: Josie Martinez Also in Attendance: Laurel Schuelke, Bill Glaze
 - (b) Quorum present
2. Review and approve Minutes from the August 4 and 11, 2022 meetings - Motion made by David Murdoch to accept minutes as written – Mark Jungers 2nd – PASSED 4-0

3. Reports

- (a) Call Report from MVFD – Report not available
- (b) Financial Report and proposed amended budget presented by David Murdoch, after discussion Bill Hamilton motioned to adopt the amended budget for FY 2021-2022 changing approved expenses from \$143,395 to \$154,160 – Mark Jungers 2nd – PASSED 4-0
- (c) MVFD Tax Returns Status – Denise Bartlett of Bartlett Business Services assured Bill Glaze that the tax returns would be completed in early October.
- (d) Building update – Bill Hamilton reported that Frank Gomillion has a new version of the Fire Station plans to be presented in a separate meeting for Board review, date TBD. The addition of an elevator and sprinkler system, plus the increase in building material costs are going to affect the final cost of the building. Bill Hamilton is going to have a follow-up meeting with Frank.

Mark Jungers has received 2 bids so far for the sewer line work.

Bill Hamilton is working with Frost Bank and with Rose at the USDA to make sure the interim financing loan is set up properly.

4. Discussion / Action Items

- (a) MVFD Budget review – Bill Hamilton motioned to approve the Service Contract Budget in the amount of \$119,882 – David Murdoch 2nd – PASSED 4-0
- (b) ESD Budget review – Bill Hamilton motioned to approve the Operating Budget with Revenue of \$338,762 and Expenses of \$187,582 – Mark Jungers 2nd – PASSED 4-0
- (c) Adopt Property Tax Rate – Bill Hamilton motioned to adopt the property tax rate of \$0.10 / \$100 valuation – Mark Jungers 2nd – PASSED 4-0
- (d) Review and approve expenses - David Murdoch motioned to approve payment of operating expenses as well as \$743.98 and \$201.66 payments to CCAD and \$275 annual membership dues to SAFE-D – Mark Jungers 2nd – PASSED 4-0

5. No Announcements
6. Next meeting time and date – **Thursday 10-13-2022** – 6:30pm
7. Meeting Adjourned at 8:17 (Mark Jungers made the motion - Bill Hamilton 2nd)