

Caldwell County Emergency Services District #3

Board Meeting

MINUTES

April 9, 2020 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order over conference Call – 6:34 pm
 - (a) Roll call of Commissioners– Members present: Ross Purcell, David Murdoch, Bill Hamilton,
Absent: Mark Villalobos
 - (b) Quorum present
2. Review and approve Minutes from the March 12, 2020 meeting – Bill Hamilton motioned to accept minutes as written, David Murdoch 2nd, PASSED 3-0
3. **Reports**
 - (a) Report on safety measures in practice to protect the Volunteer Fire Fighters and their patients during the COVID-19 crisis – Chief Germer was not present to present
 - (b) Call Report from MVFD – 26 calls received, 25 responded
 - (c) Financial Report presented by David Murdoch
 - (d) Sales Tax Report presented by Bill Hamilton – Sales Tax should begin being collected by the Comptroller in May for April Sales with the first payment expected in June by the ESD. The next step is to get with the company that will help find additional businesses in the District that should also be collecting sales taxes.
 - (e) Building Financing Report presented by Bill Hamilton – Paula Rodriguez of Langford and Associates has submitted the pre-qualification package to the USDA. With USDA focus shifted toward processing Farm Stimulus Applications the ESD can expect a delay until further notice. The next step will be to put out for bids for an architect who will help develop construction cost amounts for the final application.
 - (f) New Brush Truck Report - Chief Germer was not present to present
4. **Discussion / Action items**
 - (a) Review and approve expenses - Ross Purcell motioned to approve payment of operating expenses, David Murdoch 2nd, PASSED 3-0.
 - (b) Website Update presented by Laurel Schuelke – Current site says “Under Construction”. A list of the requirements for the website by the Texas Legislature was discussed.
 - (c) County Hazard Mitigation Plan Volunteer Hours Submissions – none reported
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Next meeting time and date – Thursday 5-14-2020 – 6:30pm
7. Adjournment – 7:38 pm – Ross Purcell motioned to Adjourn, David Murdoch 2nd, PASSED 3-0