

Caldwell County Emergency Services District #3

Board Meeting MINUTES February 16, 2022 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:40 pm
 - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch
Absent - Josie Martinez, Also in Attendance: Laurel Schuelke, Bill Glaze, Firefighter Matt Tanksley
 - (b) Quorum present
2. Review and approve Minutes from the January 13, 2022 meeting - Motion made by Mark Jungers to accept minutes as written – David Murdoch 2nd – PASSED 4-0
3. **Reports**
 - (a) USDA Loan application – Bill Hamilton reported that the application is still under review by the USDA.
 - (b) Call Report from MVFD – Report unavailable
 - (c) Financial Report presented by David Murdoch
 - (d) Audit – Documents have been sent and QuickBooks access has been granted to Phil Vaughn of Armstrong, Vaughn and Associates; he has responded that he would let us know if he needs anything else.
 - (e) E-61 repairs reimbursement – Bill Glaze reported that the insurance claim has been received by MVFD and he will be writing the reimbursement check to the ESD.
4. **Discussion / Action Items**
 - (a) Review and approve expenses - Mark Jungers motioned to approve payment of operating expenses – David Murdoch 2nd – PASSED 4-0. David Murdoch motioned to approve a monthly auto-payment for the bookkeeping services - Mark Jungers 2nd – PASSED 4-0
 - (b) MVFD request for project budget funds - Bill Hamilton motioned to approve a request from MVFD for Engine Repairs as quoted by Siddons-Martin in the amount of \$8,665.87 from the Project budget - Mark Jungers 2nd – PASSED 4-0
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 3-10-2022** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – David Murdoch 2nd – PASSED 4-0 at 8:02