

# **Caldwell County Emergency Services District #3**

## **Board Meeting MINUTES**

**April 9, 2025**

**Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655**

1. Meeting called to order at 6:30 pm
  - (a) Commissioners Present: Bill Hamilton, Mark Jungers, Robert Moreno, Josie Martinez  
Absent: David Murdoch Also in Attendance: Chief Germer, Laurel Schuelke, Joe Mahlie
  - (b) Quorum present
2. Review and approve Minutes from the March 13 and March 25, 2025 Board meetings –Mark Jungers motioned to approve the minutes as written – Robert Moreno 2<sup>nd</sup> – Passed 4-0
3. **Reports**
  - (a) Call Report from MVFD – There were 39 calls received and responded to in March.
  - (b) Financial Report – Presented by Josie Martinez
  - (c) Audit Update – Laurel Schuelke reported that Margaret Nixon had requested some additional information that has been sent. There were no additional updates.
  - (d) B63 upgrade – Bill Hamilton reported that reimbursement for MVFD's portion of the project has been received in April and the grant funds expected by MVFD from Texas Forestry Service are still outstanding.
  - (e) Building update – Bill Hamilton reported that Frank Gomillion has submitted the bid package to the USDA and expects to get approval to move forward with advertising for bids within the month. Frank's expectation is to run the ad during April and wrap up with the bid process in May.
4. **Discussion / Action items:**
  - (a) Chief's items for discussion – no submissions received this month.
  - (b) Review and approve expenses – Mark Jungers motioned to approve payment of the VISA card in the amount of \$2,000.56 by auto draft; \$926.20 to Blue Layer for IT services; \$657 to Delta for foam; \$15,560.84 to MES for bunker gear; \$1,100 to Kologic for management software; and \$75 to Richard Contreras for lawn maintenance – Josie Martinez 2<sup>nd</sup> – Passed 4-0.
  - (c) Resolution 2025-03-1 – Opening of new bank account – Board members reviewed the signed copy of the resolution from the March 25 meeting.
  - (d) Resolution 2025-03-2 – Conversion of Checking account to Savings CD – Board members reviewed the signed copy of the resolution from the March 25 meeting.
5. Announcements: None
6. Set next meeting time and date – **Thursday 5-8-2025** – 6:30pm
7. Mark Jungers motioned to adjourn at 7:55pm - Josie Martinez 2<sup>nd</sup> – Passed 4-0