

Caldwell County Emergency Services District #3

Regular Board Meeting

MINUTES

Thursday August 9, 2018

6:30PM

Regular Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. **Call meeting to order** – 6:32 pm
2. **Roll call of Board Members** - Members present: Bill Hamilton, David Murdoch, Jack Mudd, Richard Salmon – Absent: Ross Purcell
3. **Establish a Quorum** – Quorum present
4. **Review and approve Minutes** from the July 12, 2018 meeting – Motion to accept as written by Richard Salmon - Jack Mudd, second - PASSED 4-0
5. **Call Report from MVFD** – Presented by Bill Hamilton – 51 calls in July/ 45 responded to
6. **Financial Report** Presented by David Murdoch – All grant expenses have now been paid
7. **Discussion / Action item – Review and approve expenses** - \$600 admin. fees, \$13,000 4th quarter payment on service contract, \$4,176.93 reimbursement to MVFD for covering the LCRA grant expenses on short notice
8. **Proposed Budget for FY 2018-2019** – no discussion, tabled until 8-23-18 Special Meeting along with the Roll Back Rate for Property Taxes calculated by the County
9. **Discussion / Action item – Sales Tax Election** – looking into a time table for an election, tentatively in May 2019, estimated cost \$8,000
10. **Discussion / Action item – LCRA Community Grant** for boat motor and accessories – the boat repair man said the boat can't be fixed, so there is no need for a motor – Motion by Richard Salmon to pursue the LCRA Grant (January deadline for July payment) for a propane emergency generator for the next natural disaster/ Command Center use - Jack Mudd, second - PASSED 4-0
11. **Discussion / Action item – 2016 Block Grant from GLO** (deadline September) –
 - a. The DUNNs number application has been submitted. SAM set up progress: Beth Schreiber is waiting for a reply from Ross to complete the application.
 - b. City Council and County Hazard Mitigation Plan update: Mayor Kim Smith has said the City is willing to make the application on behalf of the ESD. There has been no follow up from Martin Richey.
 - c. Procurement of professional services/ Engineering – The board made a conference call to Judy Langford. The grant application is due September 27 and has to be applied for by the City of Martindale on the grounds of the Fire Department's failure to function during the Memorial Day

2016 flood. The grant had a \$100,000 minimum and a \$2M maximum range and requires only drawings showing the size of the building being proposed, general drawings not detailed. The USDA loan will require an engineer's plan to submit an application not the GLO grant. Langford & Assoc. is not charging the ESD for the GLO application. She needs the procurement of the engineer and the City application for the USDA loan. This is a different grant than the one the ESD planned to speak to the City Council about last month, which we no longer qualify for. There will be Admin. Costs Construction costs and Monitoring costs, but no matching funds. The criteria are based on cost vs. population served. Richard Salmon made a motion to pay \$500 to Judy Langford to finish up procurement of an engineer and to also move forward on the 2016 GLO CDB Grant – Jack Mudd seconded later in discussion David Murdoch, seconded – PASSED 4-0

12. **Discussion / Action item – Other Fire Station Grants** – Richard Salmon mentioned the possibility of the LCRA, the McCoy's Foundation, the Meadows Foundation, the Burdine Foundation for grants to finish out special projects
13. **Discussion / Action item – Fire Station Maintenance Station** – Jack Mudd has been mowing the new property as a volunteer and requested that the Board make a plan for future maintenance of the yard.
14. **Discussion / Action item – Design Concerns** - Jack Mudd said he has been told by members at other moderately sized fire stations that their construction costs were \$3.00 - \$3.50/ sf and presented a breakdown of the costs. Costs associated with some of the currently proposed rooms were of concern as was having a lockable foyer entry of any kind. Jack presented correspondence with state and county officials regarding the Baby Moses Law and a volunteer fire station's exemption from those laws due to not being manned 24 hours a day.

Richard Salmon reminded the board that the drawings were only preliminary plans to assist in grant applications and not the final decisions of the board. For the sake of donors only an exterior rendering will be necessary, not a detailed plan of the interior. Also we may need to plan on building just the shell of the building at first and then finish out room by room with grants for special projects. The current draft drawings are only a wish list at this time and not an indication of what the Board's actual plans for the fire station are.
15. **Announcements:** No action or in depth discussions
16. Next meeting time and date set – **Thursday 8-23-18** – 6:30pm
17. **Adjournment** - 7:20 pm – motion to Adjourn by David Murdoch – Jack Mudd, second – PASSED 4-0