

Caldwell County Emergency Services District #3

Board Meeting MINUTES

February 9, 2023

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:30 pm
 - (a) Roll call: Commissioners Present - Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch, Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the January 12, 2023 meeting - Motion made by David Murdoch to accept minutes as written – Robert Moreno 2nd – PASSED 5-0
3. **Reports**
 - (a) Call Report from MVFD – 20 Calls in January, 17 made, 3 missed
 - (b) Financial Report presented by David Murdoch
 - (c) SAFE-D conference feedback – attendees shared their experiences and thoughts about the SAFE-D conference on 2/2 to 2/4.
 - (d) 2022 Audit update – Robert Moreno reported that documents have been requested in order to write up a commitment letter.
 - (e) Administrative position – An advertisement needs to be created to publish.
 - (f) Building update - Bill Hamilton reported that Hobson Builders started work on the sewer line. Jack Mudd has reviewed the plan and approved the exterior design, materials and colors. TxDot is being consulted on the driveway and entrance.
4. **Discussion / Action items**
 - (a) Fire/Rescue – requests for approval – Chief Germer presented an apparatus status report.
 - (b) Review and approve expenses - Bill Hamilton motioned to approve regular operating expenses, as well as \$4,670.16 to MES for the Gear Project, \$9,466.14 to Sidden Martins from the FY2021-2022 holdover funds for B61 upgrades and \$927.48 to MVFD to reimburse for debit card usage - Mark Jungers 2nd - PASSED 4-0 (Josie Martinez having left early)
 - (c) IT Support - Bill Hamilton has discussed IT needs with a representative at Best Buy and they are preparing a quote for their services.
 - (d) VFIS Wellness grant – Bill Hamilton reported that MVFD was awarded a \$2,500 grant for fitness equipment to be used in the new station. Bill Hamilton motioned to pay in advance the funds for the purchase of the equipment, which will be reimbursed by the grant funds upon submission of the receipt, not to exceed \$2,800 – Mark Jungers 2nd – PASSED 4-0
 - (e) ESD shirts – Robert Moreno is working on designs for the shirts after inspiration from other ESD shirts worn at the SAFE-D conference.
5. No Announcements
6. Set next meeting time and date – **Thursday 3-9-2023** – 6:30pm
7. Adjournment - Bill Hamilton motioned to adjourn at 9:26 – Mark Jungers 2nd – PASSED 4-0