Caldwell County Emergency Services District #3

Board Meeting MINUTES
September 10, 2026
Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:31 pm
   (a) Commissioners Present: Bill Hamilton, Mark Jungers, Josie Martinez, Robert Moreno
   Absent: Tommy Yankovoy Also in Attendance: Chief Germer, Laurel Schuelke, Joe Mahlie, Matt Tanksley
   (b) Quorum present

2. **Review and approve Minutes from the August 11, 20 & 27, 2026 Board meetings** – Bill Hamilton, motioned to approve the minutes as written – Mark Jungers 2nd – Passed 3-0 (Josie Martinez abstained due to not being at meeting)

3. **Reports:**
   (a) Call Report from MVFD – There were 27 calls in August with 3 missed calls
   (b) Financial Report – Presented by Josie Martinez
   (c) Employee Handbook – No discussion
   (d) Automatic Aid Agreement – No discussion
   (e) B-62 Replacement Project – The box is at All Makes Collision for painting. Next the box and chassis will be joined together.
   (f) Building update – Bill Hamilton reported that the USDA is still non-responsive to his messages. The last statement they made was that their legal team would be reviewing the ESD's package.

4. **Discussion / Action items:**
   (a) Service Agreement with MVFD – Bill Hamilton made some suggestions for revisions to the Service Agreement, including making sure the SAM renewal is kept current.
   (b) FY 2026-2027 Final Budget review – Worksheet version 5.0 was reviewed, Bill Hamilton motioned to approve the budget with a Net operating profit of $80,179 – Josie Martinez 2nd – Passed 4-0
   (c) 2026 Tax Rate Adoption – Bill Hamilton motioned to approve the Tax Rate Resolution setting the 2026 Tax rate to $0.10/ $100 valuation – Mark Jungers 2nd – Passed 4-0
   (d) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA bill in the amount of $1,477.72 by auto draft; $10,747 to VFIS for the annual insurance policy; $137.88 to the Lockhart Post Register for the tax rate ad; $1,134 to PS Trax for software; $1,100 to Kologic for software; $1,797 to CC CAD for property tax appraisal and collection; $785.06 to Blue Layer for IT services – Mark Jungers 2nd – Passed 4-0

   Bill Hamilton motioned to approve Chief Germer's proposals for the purchase of $1,715 from MES for SBA packs; $1,670 from Blauer for uniform shirts, $460 for 2 med bags; $1313.22 from Waveband Communications for radio batteries – Robert Moreno 2nd – Passed 4-0

5. **Announcements:** Bill Glaze has decided to step down as President of the MVFD board and will be focusing his efforts on fundraising
6. Set next meeting time and dates – **Thursday 10-8-2026** – 6:30pm
7. Meeting adjourned at 9:03 pm