

Caldwell County Emergency Services District #3

Board Meeting MINUTES

November 13, 2025

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:31 pm
 - (a) Commissioners Present: Bill Hamilton, Robert Moreno, Mark Jungers, Josie Martinez, David Murdoch Also in Attendance: Laurel Schuelke
 - (b) Quorum present
2. **Review and approve Minutes from the October 9, 2025 Board meeting** – David Murdoch motioned to approve the minutes as written – Robert Moreno 2nd – Passed 4-0 (Josie Martinez had not yet arrived)
3. **Reports**
 - (a) Call Report from MVFD – There were 30 calls in October
 - (b) Financial Report – Presented by Josie Martinez
 - (c) Employee Handbook – No discussion this month.
 - (d) Removal of gravel – Bill Hamilton reported that the gravel removal is not yet completed.
 - (e) Building update – The board went into executive session at 6:45 to consider bids on the New Station construction project. The meeting was resumed at 7:05.
4. **Discussion / Action items:**
 - (a) Discuss Bids received for New Station Construction - Bill Hamilton made a motion to instruct Frank Gomillion to pursue the second and third bidders for more information prior to a decision - David Murdoch 2nd – Passed 5-0
 - (b) Chief's items for discussion – None at this time.
 - (c) Grant planning list – Chief Germer reported that
 - The TX Forest Service Grant for \$25,000 was awarded, there will be a match of \$1,250.
 - The TX Forest Service Grant for \$265,000 for a large Brush Truck was awarded, there will be a match of \$13,250. The grant expires October of 2026.
 - The Firehouse Subs grant for \$8,300 for 5 AED machines opens on 1-8-26 for application.
 - The LCRA/Bluebonnet grant for \$40,000 for extrication tools opens on 1-1-26 for application.
 - The 2026 Health and Wellness grant from VFIS for \$5,500 for a gear extractor is being prepared.
 - The Gary Sinise Foundation grant in the amount of \$19,600 for 4 sets of gear is open and an application is being prepared.
 - (d) Continuing Education – Bill Hamilton reported that there are good opportunities offered for continuing education on www.safe-D.org
 - (e) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA bill in the amount of \$1,374.67 by auto draft; \$969.71 to Blue Layer for monthly IT services; \$5,683.39 to MES for purchases of gear; \$284.11 to NAFCO for wildland hoses – Josie Martinez 2nd – Passed 5-0
5. Announcements: Bill Hamilton reported that Chief Germer will be Santa in this year's Christmas parade.
6. Set next meeting time and dates – **Thursday 12-11-2025**
7. Meeting adjourned at 8:02pm