Caldwell County Emergency Services District #3

Board Meeting MINUTES
May 14, 2026
Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:32 pm
   (a) Commissioners Present: Bill Hamilton, Robert Moreno, Mark Jungers, Josie Martinez (David Murdoch's last meeting was 4-9-26) Also in Attendance: Laurel Schuelke, Courtney Settepani
   (b) Quorum present

2. **Review and approve Minutes from the April 9, 2026 Board meeting** – Mark Jungers motioned to approve the minutes as written – Josie Martinez 2nd – Passed 4-0

3. **Reports**
   (a) Call Report from MVFD – There were 37 calls in April, 1 was missed
   (b) Financial Report – Presented by Josie Martinez
   (c) Employee Handbook – No discussion
   (d) B-62 Replacement Project – no update at this time
   (e) Automatic Aid Agreement – The agreement needs to be signed by the ESD #2 President, David Childress before it is sent to the 9-1-1 Coordinator.
   (f) ESD Annual Audit Update - Robert Moreno reported that the auditor is waiting on the attorney to respond, regarding any litigation that might be pending. The ESD passed the audit, which was made available for review. Robert Moreno motioned that the audit report be approved with the provision that there is nothing noted by the attorney in his response – Josie Martinez 2nd – Passed 4-0
   (g) Building update – Bill Hamilton reported that the USDA is currently reviewing changes made adding the fire suppression system. Frank Gomillion's revised bid worksheet has been reviewed and fits within the ESD funds available. Bill Hamilton has told Frank that the ESD is ready to go closing after the USDA completes their review of the changes and gives their go-ahead.

4. **Discussion / Action items:**
   (a) Building construction plan – no changes necessary
   (b) Open Board Position – David Murdoch has moved and resigned his position, the Board will look for a suitable new board member.
   (c) Blue Layer Security Awareness – The Board decided to pass on this add-on service.
   (d) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA bill in the amount of $1,219.79 by auto draft; $661.52 to Blue Layer for monthly IT services; $75 to Burns, Jury, Anderson for legal work; $503.85 to Firehose Direct for hoses; $400 to LCRA for radio service; $200 to Richard Contreras for landscaping; $7,400 to Margaret Nixon for the annual audit; $125.73 to MES for a uniform update; $66.69 to NAFECO for repairs to B63 – Mark Jungers 2nd – Passed 4-0

5. Announcements: None

6. Set next meeting time and date – **Thursday 6-11-2026** – 6:30pm

7. Meeting adjourned at 8:46 pm