

# Caldwell County Emergency Services District #3

## Board Meeting MINUTES

December 8, 2022

Board Meeting held at the Martindale Volunteer Fire Department located at:  
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:33 pm
  - (a) Roll call: Commissioners Present - Bill Hamilton, Mark Jungers, Robert Moreno, David Murdoch, Josie Martinez Also in Attendance: Laurel Schuelke, Bill Glaze, Chief Chris Germer
  - (b) Quorum present
2. Review and approve Minutes from the November 10, 2022 meeting - Motion made by David Murdoch to accept minutes as written – Mark Jungers 2<sup>nd</sup> – PASSED 5-0
3. **Reports**
  - (a) Call Report from MVFD – 27 Calls in November, 20 made, 7 missed
  - (b) Financial Report presented by David Murdoch Including handouts of
    - \* ESD 2022-202 Amended Budget as of 10-13-22
    - \* 2020 and 2021 Tax Returns as filed for MVFD
  - (c) 2022 Audit update – There was no updated information as of this time.
  - (d) Administrative position – There are no candidates as of this time.
  - (e) Building update - Bill Hamilton reported that Hobson Builders is to start work on the sewer line extension to NW River Road on January 5.

The USDA needs an appraisal of the project. Randy Posey (recommended by Frank Gomillion) has bid \$900, Donald Graham bid \$450 and there was a 3<sup>rd</sup> bid for \$2,000.

December 15 is the deadline for Frank Gomillion to have completed construction drawings.
4. **Discussion / Action items**
  - (a) Fire/Rescue – requests for approval – Bill Hamilton motioned to approve the Siddens Martens invoice for work on the engine in the amount of \$3,553.88 as presented by Chief Germer - David Murdoch 2<sup>nd</sup> - PASSED 5-0
  - (b) Review and approve expenses - Bill Hamilton motioned to approve regular operating expenses, as well as the November reimbursement request from MVFD at \$1,292.17 - David Murdoch 2<sup>nd</sup> - PASSED 5-0
  - (c) Credit Cards for FD purchases – 3 Cards are needed by the Department, one for Chief Germer, Lieutenant Schulle and Firefighter Tanksley. Credit limits were also discussed. Bill Hamilton motioned to apply for one card in the name of Chief Germer with a credit limit of \$1,000, 2 cards for supplies and fuel for Schulle and Tanksley with a credit limit of \$500 each, and 2 cards for Board Members Bill Hamilton and Mark Jungers with a credit limit of \$5,000 each - Josie Martinez 2<sup>nd</sup> - PASSED 5-0
  - (d) ESD shirts were discussed along with logo ideas.
  - (e) SAFE-D Annual Conference 2/2 – 2/4-2023 – Robert Moreno has already signed up for the conference for a \$295 fee. Bill Hamilton motioned to approve reimbursement to Robert and to pay the registration fee for the 4 remaining board members and Chief Germer for a total of \$1,475 – Mark Jungers 2<sup>nd</sup> – PASSED 5-0
5. No Announcements
6. Set next meeting time and date – **Thursday 1-12-2023** – 6:30pm
7. Adjournment - David Murdoch motioned to adjourn at 8:23 – Mark Jungers 2<sup>nd</sup> – PASSED 5-0