

Caldwell County Emergency Services District #3

Board Meeting MINUTES

October 9, 2025

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:29 pm
 - (a) Commissioners Present: Bill Hamilton, Robert Moreno, Mark Jungers, Josie Martinez, David Murdoch Also in Attendance: Chief Germer, Laurel Schuelke, Matt Tanksley
 - (b) Quorum present
2. **Review and approve Minutes** from the September 9, 2025 Board meeting – Robert Moreno motioned to approve the minutes as written – Mark Jungers Hamilton 2nd – Passed 3-0 (2 abstentions due to their absence at that meeting)
3. **Reports**
 - (a) Call Report from MVFD – There were 30 calls in September, 1 missed call
 - (b) Financial Report – Presented by Josie Martinez
 - (c) Employee Handbook – Mark Jungers suggested if alcohol was or was not allowed on the property during a fundraising event should be addressed in the book.
 - (d) Removal of gravel – Bill Hamilton reported that the gravel removal should be completed by the end of the month.
 - (e) Building update – Bill Hamilton reported that there was a pre-bid meeting with the prospective contractors and Frank Gomillion on 10-2-25. Sealed bids will be accepted on 10-30-25 at 1:00, Frank will review them all and present the Board with the 3 lowest bids that are qualified at the Special meeting on 11-6-25. Mark Jungers reported that he will be getting new fence bids for the property.
4. **Discussion / Action items:**
 - (a) Chief's items for discussion – Chief Germer reported that he is planning to apply for a grant with Firehouse Subs for \$8,000 for 4 new AEDs. He also plans to apply for an LCRA/Bluebonnet Electric grant (up to \$50,000) and thought he could apply for a generator now, or extrication tools for the new vehicle anticipated from the grant from Texas A&M. 10/14/25 is the last meeting of the TX Forestry Service to consider the vehicle grants from the \$192M in funds released on 9-1-25 by the state. Chief Germer plans to attend.
Spending requests were presented, David Murdoch motioned to approve the proposed purchases from Hoffman Radio Network for 2 additional pagers (\$1824.74); River City for hats (\$748.15); Curtis Tools for 10 flashlights (\$1609.90); TX Fire Chief's Assn dues (\$300) and River City for T-shirts (\$1348.50) - Josie Martinez 2nd – Passed 5-0
 - (b) Grant planning list – Chief Germer plans to pursue the Firehouse Subs and LCRA/Bluebonnet Electric grants in addition to the 2026 Health and Wellness grant from VFIS.
 - (c) Continuing Education – Laurel Schuelke reported the number of CE hours on record so far for the commissioners. Plans for additional education opportunities were discussed.
 - (d) Review and approve expenses – Bill Hamilton motioned to approve payment of the VISA bill in the amount of \$1313.31 by auto draft; \$1100 to Kologic for management software; \$121.75 to Lockhart Post Register for an ad; \$1766.55 to Printing Solutions for the bid packets; \$75 to Richard Contreras for mowing; \$750 to Troy Snead for packing down the parking area at the existing station; \$926.71 to Blue Layer for monthly IT services; \$1168.94 to LasR Signs for the wrap on S62; \$91.24 to Lockhart Post Register for an ad; \$797.55 to Siddons-Martin for E61 maintenance and \$550 to SAFE-D for annual dues – Mark Jungers 2nd – Passed 5-0
5. Announcements: None
6. Set next meeting time and dates –
Special Meeting for bid review **Thursday 11-6-2025** – 6:30pm – Guest speaker Frank Gomillion
Regular Meeting **Thursday 11-13-2025** – 6:30pm
7. Meeting adjourned at 8:43pm