

Caldwell County Emergency Services District #3

Board Meeting

MINUTES

May 14, 2020 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order over conference Call – 6:33 pm
 - (a) Roll call of Commissioners– Members present: Ross Purcell, David Murdoch, Bill Hamilton, Absent: Mark Villalobos
 - (b) Quorum present
2. Review and approve Minutes from the April 9, 2020 meeting – Ross Purcell motioned to accept minutes as written, Bill Hamilton 2nd, PASSED 3-0
3. **Reports**
 - (a) Report on safety measures in practice to protect the Volunteer Fire Fighters and their patients during the COVID-19 crisis presented by Chief Germer – 911 dispatch is pre-screening calls, suspected COVID-19 calls are being staged outdoors with extra PPE protocols being observed
 - (b) Call Report from MVFD – 17 calls in April, lower volume may not continue due to the requested reopening of the tubing businesses
 - (c) Financial Report presented by Laurel Schuelke
 - (d) Sales Tax Report presented by Bill Hamilton – The first payment is expected in June. Online sales were not initially in estimates of revenue. One phone call has been received inquiring about the tax rate to collect by an out of state company. Bill Hamilton to get with the company that Chief Germer recommended to help identify additional businesses in the District that should also be collecting sales taxes.
 - (e) Building Financing Report presented by Bill Hamilton – Paula Rodriguez of Langford and Associates has submitted the pre-qualification package to the USDA; she is encouraged that the USDA will start processing the package when they return from COVID-19 lockdown at the end of May.
 - (f) Website Update – Ross Purcell showed the Board the website and requested feedback. To comply with State requirements to record and archive video conference meetings, Ross Purcell motioned to authorize Laurel Schuelke to subscribe to Zoom for future meetings.
 - (g) River Stand-By Report presented by Chief Germer – EMS and the Sheriff's Dept. will not get in the river, only MVFD is able to get into the water to retrieve patients and then hand them over to either department. MVFD is staffing the river 12:00-9:00pm and working steadily 3-4 calls at a time the whole shift. The last email from Commissioner Theriot said that MVFD would not be able to join in the service contract that the other 2 agencies are being paid out of for their staffing. Ross Purcell asked Chief Germer for a funding structure for paying the firemen for their River Staffing shifts that could be presented to the Commissioner's Court for an appeal to be included in the Service Contract.
4. **Discussion / Action items**
 - (a) Review and approve expenses - Bill Hamilton motioned to approve payment of operating expenses, Ross Purcell 2nd, PASSED 3-0
 - (b) New Brush Truck Report - Bill Hamilton reported that VFIS said to title the new brush truck with the ESD as the owner, then MVFD can add the truck to their insurance policy with the ESD listed as the loss payee.
 - (c) Resolution to adopt County Hazard Mitigation Plan – Ross Purcell motioned to adopt a resolution to accept the County Hazard Mitigation Plan as prepared by H2O Partners, Bill Hamilton 2nd, PASSED 3-0
 - (d) County Hazard Mitigation Plan Volunteer Hours Submissions – 4 people, 1 hour each
5. Announcements: (No action or in depth discussions – Events or items of general interest)
6. Next meeting time and date – Thursday 6-11-2020 – 6:30pm
7. Adjournment – 7:45 pm – Ross Purcell motioned to Adjourn, Bill Hamilton 2nd, PASSED 3-0