

Caldwell County Emergency Services District #3

Board Meeting MINUTES August 11, 2022 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Meeting called to order at 6:30 pm
 - (a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno David Murdoch and Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the July 14, 2022 meeting - Motion made by Mark Jungers to accept minutes as written – Robert Moreno 2nd – PASSED 5-0
3. Blue Layer IT presentation via Zoom – Ben Parker and Michael Strong of Blue Layer IT presented a proposal for their IT services with a quote of a \$665 monthly rate.
4. **Reports**
 - (a) Call Report from MVFD – Report not available
 - (b) Financial Report presented by David Murdoch
 - (c) MVFD Tax Returns Status – Laurel Schuelke reported that Denise Bartlett of Bartlett Business Services has acknowledged receipt of the information she needs, but does not have an ETA for the tax returns for MVFD.
 - (d) Building update – Bill Hamilton reported that the USDA wants a list from Frank Gomillion of the mandatory items needed in the new station to make it compliant with all applicable laws as well as functional.

Jack Mudd, the owner of JAMCO Storage, has suggested that MVFD use the gates through the storage facility fences for extra access to and from the new station and NW River Road in emergencies.

Mark Jungers reported that no contractors have yet to get back to him regarding the engineering of the sewer line.
5. **Discussion / Action Items**
 - (a) Brush 61 repair and upgrade – Project Funding request – The repairs needed to the brush truck should be postponed until after peak wildfire season has passed.
 - (b) MVFD Budget review – The 1st draft of the MVFD proposed budget was reviewed and proposed changes were made for the 2nd budget draft that will be reviewed at the next meeting.
 - (c) ESD Budget review – The 2nd draft of the ESD proposed budget was reviewed and changes were made for the 3rd budget draft that will be reviewed at the next meeting.
 - (d) Propose Property Tax Rate – Mark Jungers motioned to set the 2022 Property Tax Rate at 0.10 – David Murdoch 2nd – PASSED 5-0
 - (e) Review and approve expenses - Bill Hamilton motioned to approve payment of operating expenses, as well as the \$750 Sewer tap fee to the City of Martindale – David Murdoch 2nd – PASSED 5-0
6. No Announcements
7. Next meeting time and date – **Thursday 9-8-2022** – 6:30pm
8. Meeting Adjourned at 9:13