

Caldwell County Emergency Services District #3

Board Meeting MINUTES September 9, 2021 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:32 pm (Recording Available)
 - (a) Roll Call: Commissioners Present – Bill Hamilton, David Murdoch, Mark Jungers, Robert Moreno, Josie Martinez Also in Attendance: Laurel Schuelke, Chief Chris Germer
 - (b) Quorum present
2. Review and approve Minutes from the August 10, 12, 19 & 26, 2021 meetings - Motion made by Mark Jungers to accept all 4 sets of minutes with as written – Robert Moreno 2nd – PASSED 5-0
3. **Reports**
 - (a) Building Report – Bill Hamilton reported that Frank Gomillion has finished a final version of the floor plan for the new station and will host a ZOOM meeting to share the plans on screen to the Design Team.
 - (b) Call Report from MVFD – The report was unavailable.
 - (c) Financial Report presented by David Murdoch
 - (d) Community Disaster Support – No update
4. **Discussion / Action Items**
 - (a) Review and approve expenses - Mark Jungers motioned to approve payment of operating expenses – David Murdoch 2nd – PASSED 5-0
 - (b) Interim funding of E-61 repairs – Repairs on Engine E-61 have been completed by Siddons-Martin for storm related damage at a total cost of \$14,894. The Fire Department has applied for a grant from the TX Forestry Service that will cover \$9,000, the remaining balance is anticipated to be covered by their insurance provider VFIS; there will be a deductible. MVFD is requesting a bridge loan for the 2nd invoice for these repairs to be refunded to the ESD with the grant funds and the insurance claim proceeds. Bill Hamilton motioned to advance \$13,688.63 to MVFD with a signed agreement for the repairs to be repaid immediately when funds are received from the grant and the insurance claim - Mark Jungers 2nd – PASSED 5-0
 - (c) Review of Service Agreement for FY 2021-2022 – The standard agreement with MVFD from years past was presented with a change on page 4, Item 5.1 adding the sentence “At no time may the Service Provider use resources maintained by District funds for activities not covered by this agreement, without prior written authorization from the District.” Bill Hamilton motioned to approve the service contract as written and presented - David Murdoch 2nd – PASSED 5-0
 - (d) Review the second draft of the MVFD Funding account budget – After discussion Bill Hamilton motioned to approve the MVFD Budget for \$92,667 and authorize Bill Hamilton to open a new bank account to administer the ESD controlled portion of those funds out of - Mark Jungers 2nd – PASSED 5-0
 - (e) Review the third draft of the 2021-2022 ESD Budget – After discussion Bill Hamilton motioned to approve the ESD budget for FY 2021-2022 with anticipated income of \$227,386 and expenses of \$143,395 for a Net of \$83,991 - David Murdoch 2nd – PASSED 5-0
5. Announcements: (No action or in-depth discussions – Events or items of general interest)
6. Set next meeting time and date – **Thursday 10-14-2021** – 6:30pm
7. Adjournment – Mark Jungers motioned to adjourn – Bill Hamilton 2nd at 8:27