

Caldwell County Emergency Services District #3

Board Meeting MINUTES

April 14, 2022 6:30PM

Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order at 6:30 pm

(a) Roll Call: Commissioners Present – Bill Hamilton, Mark Jungers, Robert Moreno
Absent - Josie Martinez, David Murdoch

Also in Attendance: Laurel Schuelke, Bill Glaze, Chief Chris Germer

(b) Quorum present

2. Review and approve Minutes from the March 17, 2022 meeting - Motion made by Mark Jungers to accept minutes as written – Robert Moreno 2nd – PASSED 3-0

3. Reports

(a) Call Report from MVFD – Report unavailable

(b) Financial Report presented by Laurel Schuelke

(c) MVFD Tax Returns Status – Bill Glaze reported that the tax returns are being addressed.

(d) MVFD fundraiser – Bill Glaze reported that the fundraiser was a success and had raised approximately \$12,000.

(e) Building update – Bill Hamilton reported that the project to upgrade the retention pond was completed for \$3,000 instead of \$8,000 due to Jack Mudd being able to share in the costs of a concrete load ordered and already scheduled to his property. The AIA contract required by the USDA has been signed by Frank Gomillion. A request for financial statements by the UDSA has been sent in. There was a meeting to get approval from the Scenic Corridor Committee where the majority of the questions fielded were regarding the spillway and sewer line. The ESD also needs to apply with the State Road Department for permission to build a gravel road for access to the property from Hwy. 80.

4. Discussion / Action Items

(a) Building – Sewer line and easement to NW River Road - Frank has suggested that the ESD go ahead and address the sewer line now, that there is no need to wait. Bill Hamilton motioned that the ESD look for a contractor to trench for a sewer line - Mark Jungers 2nd – PASSED 3-0

(b) Review and approve expenses - Bill Hamilton motioned to approve payment of operating expenses, as well as a \$4,000 payment to Frank Gomillion, \$3,000 to Jack Mudd for the concrete work and the 3rd Quarterly payment to MVFD in the amount of \$17,945 –Mark Jungers 2nd – PASSED 3-0

(c) ESO – Software upgrade – There will be a demonstration of the new software at the beginning of the next meeting on 5-12-22.

(d) Audit review and feedback – The Board will review the documents received from Vaughn & Assoc. and meet at 6:30 on 4-28-22 to discuss them in a workshop format.

5. Announcements: (No action or in-depth discussions – Events or items of general interest)

6. Set next meeting time and date – **Thursday 5-12-2022** – 6:30pm

7. Adjournment – Mark Jungers motioned to adjourn – Robert Moreno 2nd – PASSED 3-0 at 7:43