

Caldwell County Emergency Services District #3
Board Meeting
MINUTES
July 29, 2015
6:30 P.M.

Regular Board Meeting held at the Martindale Volunteer Fire Department 111 Lockhart Street.

1. Call meeting to order – 6:45 pm
2. Roll call of Board Members – Members present (Richard Salmon, Ross Purcell, David Murdoch, Bill Hamilton) Absent – Dave Pearson

Also present – John DeMarzo – Chief MVFD
3. Establish a Quorum – Quorum present

Public comments: 3 minute limit per individual (no discussion or action) - No public comments
4. Approve minutes of the July 16, 2015 Board meeting

Motion to approve Ross Purcell, second Richard Salmon, PASSED 4-0
5. Informational items:
 - A. ESD #3 – P.O. Box 356 – Martindale, TX 78655
 - B. EIN # 47-4588362
 - C. New Entity Request Form sent to CCAD
 - D. 2015 Caldwell County Certified Appraisal Totals
 - E. Open Meetings Act and Public Information Act training
Ross Purcell indicated that all Board members should have the required training completed by the end of August.
6. Discussion / Action item – Caldwell County Appraisal District (CCAD) contract
Motion was made to execute the collection contract with CCAD for appraisal and collection services – Richard Salmon, second Ross Purcell – PASSED 4-0
7. Discussion / Action item – Frost Bank account agreement forms
The use of Frost Bank was approved at the last Board meeting. The signature cards were signed by the officers on the account.
8. Discussion / Action item – Insurance and bond coverage

VFIS of Texas currently has General liability and D&O coverage for MVFD. The ESD has the opportunity to be added to the existing MVFD policy as an additional insured, for no additional premium. VFIS of Texas will also write fidelity bonds for the ESD officers for approximately \$300 per year for all officers(by law an ESD is required to have fidelity bonds on Board members that are check signers). Motion to add the ESD as an additional insured on the MVFD policy AND purchase fidelity bonds for the ESD officers through VFIS for an approximate cost of \$300 per year. Ross Purcell, second David Murdoch – PASSED 4-0

9. Discussion / Action item – 1st draft of proposed MVFD budget
MVFD Chief John DeMarzo presented where the Fire Department is now and where it would like to be in the year ahead. Goals for FY 2015-16 will be quantified for the next ESD Board meeting.
10. Discussion / Action item – 1st draft of proposed ESD budget
A first draft of an ESD administrative expense budget was distributed. No action was taken.
11. Announcements: (No action or in depth discussions – Events or items of general interest)
No Announcements
12. Set next meeting time and date
Next meeting was set for Thursday August 6, 2015 – 6:30pm at MVFD building

Adjournment – 7:50pm - Ross Purcell, second David Murdoch – PASSED 3-0