

Caldwell County Emergency Services District #3

Board Meeting

MINUTES

Wednesday February 15, 2018

6:30PM

Regular Board Meeting held at the Martindale Volunteer Fire Department located at:
111 Lockhart Street, Martindale, TX 78655

1. Call meeting to order – 6:30PM
2. Roll call of Board Members - Members present - Ross Purcell, David Murdoch, Bill Hamilton, Richard Salmon
3. Establish a Quorum – Quorum present
4. Approved Minutes from the January 10, 2018 meeting – Motion – Bill Hamilton, second – David Murdoch, PASSED 4-0
5. Financial Report – presented by David Murdoch
6. Discussion / Action item – Financial Projection preparing for Land Purchase – a 24 mo. Cash flow prediction was presented, there was discussion on the next stage of expenses. Richard is to arrange appointments to visit comparable Fire Houses for an information gathering trip. Bill reported that the limit on a loan we would be eligible to take for construction would be 1 year of our tax receipts (approx. \$103,000).
7. Discussion / Action item – IT support program proposals – Ross talked to Dell IT Support with experience on Fire Department Support projects. There seem to be questions from IT Support that we don't have answers to yet. David Murdoch suggested that we use the Fire Department visits to gather information on their IT Support also, before we move forward on this topic.
8. Discussion / Action item – Land purchase update – The appraisal has come in on the land at \$253,300. Richard requested a .pdf copy of the appraisal for grant writing purposes. Jack Mudd has requested a sales contract for \$100,000 less the cost of installing a 6" water line and that we pay up front for the whole water line and then receive a credit for the cost of a 4" line at closing. Ross to call Jack to arrange an appointment to go to the title company to work on the contract. Jack has stated that he

does not want the ESD to pay him anything for the appraisal. Bill is awaiting the bids on the water line prices, prior to asking the water company for assistance with the cost of the upgrade to a 6" line portion.

9. Discussion / Action item – Review and approve expenses – Motion – Richard Salmon, second – David Murdoch, PASSED 4-0
10. No Announcements
11. Set next meeting time and date – **Thursday 3-8-18** – 6:30pm
12. Adjournment - 7:31PM – Motion to Adjourn – Richard Salmon, second – David Murdoch, PASSED 4-0

Executive Session: The ESD may go into executive session if necessary, pursuant to Chapter 551 of the Texas Government Code.

“MVFD” or “the Department” refers to the Martindale Volunteer Fire Department. “The ESD”, ESD #3 or “the District” refer to the Caldwell County Emergency Services District #3